

Town Board Meeting Minutes
Monday, May 4, 2015 at the Rockland Town Hall
Called to order by Chairman Cashman at 7:30 p.m.
Adjourned at 9:21 p.m.

The Clerk, Treasurer, and all Board members were present along with Dave Rosenbaum, Wayne Carter, Steve Gander, Glen Schwalbach, Bob Gerbers and Greg Goodhue (Scott Construction). Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

Minutes from April 20, 2015, Town Board meeting

M/M by Chairman Cashman to approve the minutes from the April 20, 2015, Town Board meeting as presented; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Minutes from April 28, 2015, Town Board meeting

M/M by Supervisor Lasee to approve the minutes from the April 28, 2015, Town Board meeting as presented; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

M/M by Chairman Cashman to consider agenda Item #11 at this time; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Road inspection tour projects and proposed costs from Scott Construction

The Board toured the Town's roads with Greg Goodhue on April 17, 2015. Based upon that tour, a proposal of costs for chip seal surfacing projects was provided by Scott Construction which is herein incorporated by reference. The proposal included the costs to maintain seventeen different roads. Chairman Cashman noted that as of this date there is approximately \$38,000 left in the snowplowing budget. The Town will use approximately \$15,000 of this amount for the purchase of salt and approximately \$10,000 of this amount in December for snowplowing. It is estimated that there will be approximately \$13,000 available for other projects. Currently, \$160,000 is budgeted for chip seal projects. The Board reviewed and had discussion on the proposed costs and needs of the seventeen different roads.

M/M by Supervisor Van Vonderen to accept Scott Construction's proposal, dated April 29, 2015, specifically line items numbered 1, 3, 4, 7, 9, 11, 12, 13, 15, 16 and 17 for a total of \$157,414.00 for road construction work and which will be paid to Scott in three equal payments; seconded by Chairman Cashman. Motion carried unanimously by voice vote.

Reconsider request from David Marx, Susan Marx Moriarey, and Tammy Marx Eckart, for approval of a Certified Survey Map, part of parcel R-140, 3725 Block of County Highway PP, De Pere, Wisconsin

On April 6, 2015, the Board approved the above-noted Marx CSM. One of the conditions for approval was that the Certified Survey Map involving Parcels R-139, R-139-1, R-139-2 and parts of R-140 and R-142-2 (Cashman Drive CSM) be recorded in the Register of Deeds office prior to the Marx CSM being recorded. In light of the delay of the Cashman Drive CSM being recorded, the Board asked Clerk Charette to ask Brown County whether the Marx CSM could be recorded prior to the Cashman Drive CSM. Discussions with Jim Wallen, Brown County Land Division, concluded that the Marx CSM may be recorded prior to the Cashman Drive CSM but should include the recording of the deeds denoting the land transfers that occurred to achieve the final boundaries denoted on the Marx CSM.

Bob Gerbers also recommended that the driveway easement from parcel R-140-1 to proposed Lot 1 should be denoted on the Marx CSM or attached to the CSM when recorded.

M/M by Supervisor Van Vonderen to amend the motion made on April 6, 2015, to approve the Certified Survey Map for David Marx, Susan Marx Moriarey, and Tammy Marx Eckart with the following conditions: 1) the driveway easement from Parcel R-140-1 to Proposed Lot 1 be denoted on the CSM; 2) the Marx CSM may be recorded prior to the Cashman Drive CSM provided the real estate deeds displaying the land transfers and boundaries on the CSM are recorded with the CSM; 3) that the Town receive copies of all easements and deeds affecting this CSM; 4) that the CSM is in compliance with all Town, County, State and Federal laws; and 5) that Town Board approve the rezone of proposed Lot 1 of the CSM from NPWLI to ER-10; seconded by Supervisor Lasee. Motion carried by voice vote.

Request from David Marx, Susan Marx Moriarey, and Tammy Marx Eckart to rezone proposed Lot 1 of Certified Survey Map, part of parcel R-140, 3725 Block of County Highway PP, De Pere, Wisconsin, from Non-Participating Working Lands Initiative (NPWLI) to Estate Residential 10-acres (ER-10) District.

Chairman Cashman stated that a public hearing on this request was held at 6:45 p.m. tonight. The Applicants are requesting that proposed Lot 1 of the Certified Survey Map be rezoned to Estate Residential 10 Acres. Proposed Lot 2 will remain zoned Non-Participating Working Lands Initiative and will continue to be farmed.

M/M by Supervisor Van Vonderen to rezone Proposed Lot 1 of Certified Survey Map, part of Parcel R-140, from Non-Participating Working Lands Initiative (NPWLI) to Estate Residential (ER-10) 10 Acres; seconded by Chairman Cashman. Motion carried by voice vote.

Developer's agreement for Cashman Drive reconstruction, cul-de-sac construction and culvert work

Chairman Cashman met with Holly Lewis on April 30, 2015. Lewis is willing to pay for one-third of the costs for Task 1, 2 and 3 of the estimated engineering costs.

Discussion was had on the existing Developer's Agreement adopted by the Town Board on April 20, 2015. It was recommended that the Town Board and the landowners meet again to discuss the details of the agreement and any other issues related to this project.

M/M by Supervisor Lasee to instruct Clerk Charette to set up a meeting with the landowners; second by Supervisor Van Vonderen. Motion carried by voice vote.

Bidding Process for Cashman Drive reconstruction, cul-de-sac construction and culvert work

M/M to Chairman Cashman to table this item; seconded by Supervisor Van Vonderen. Motion carried by voice vote.

Funding Process for Cashman Drive reconstruction, cul-de-sac construction and culvert work

M/M by Supervisor Van Vonderen to table this item; seconded by Supervisor Lasee. Motion Carried by Voice Vote.

Land Use Permit

This permit was considered and revised by the Planning Commission. At its April 30, 2015, meeting, the Planning Commission recommended that the permit be forwarded to the Town Board for approval. Bob Gerbers, Zoning Administrator, explained that this form will enable the Town to review projects being proposed on lots that had received prior approval from the County but had not been reviewed by the Town. If the Board approves this permit, it would need to be completed and submitted prior to a land split, building of a home, construction of a pond, etc. Gerbers explained that the County intends to charge \$300 for their land use permit. He recommended the Town charge \$200 for this permit.

Supervisor Lasee asked who would receive the permit fees. Gerbers explained that if the activity proposed is not permissible then no fee would be charged. If the activity is allowed, the Town would receive the fees.

M/M by Supervisor Van Vonderen to adopt the land use permit as presented and to revise the permit fee schedule to charge a \$200.00 fee for the land use permit; seconded by Chairman Cashman. Motion carried 2-1 by voice vote.

Building/Zoning Report

Bob Gerbers provided a copy of the April building report to the Board. Gerbers noted that five permits were issued for a culvert, single family home, greenhouse, demolition, and new electrical service. Total permit fees received were \$1,250.00 along with a \$1,000 new home security deposit.

Gerbers reported that Karen Brokardt moved into her home on CTH ZZ and that he and Chairman Cashman will meet with Jill Hackel on Laddie Trail tomorrow.

Chairman's Report

Chairman Cashman reported that he met with Wayne Carter to inspect the culvert on East Blake Road. It was determined that the repair of this culvert will be eligible for bridge fund reimbursement and the repair will take place next week.

Chairman Cashman reported that he instructed Carter Trucking to fill in spots on Old Plank, Neinhaus Drive, Massey Circle, and Moonriver Drive.

Chairman Cashman also requested a proposal from Carter Trucking to repair the shoulders on Shirley Road. Wayne Carter estimated that it would cost \$1,540.00 (176/ton x \$8.75)/mile for the gravel and approximately \$1,800/mile for the work on shoulders of both sides of the road. Based upon those estimates, estimated cost to repair the shoulders for Shirley Road from Highway PP to Morrison Road would be approximately \$10,020.00. Cashman noted that this would be paid for out of the road maintenance and gravel line items.

M/M by Supervisor Van Vonderen to complete shouldering work on Shirley Road from County Highway PP to Morrison Road; seconded by Supervisor Lasee. Motion carried by voice vote.

Bob Gerbers asked whether work will be done near Weir's on Old Martin Road. Chairman Cashman stated it will be considered at a future time because there is too much traffic being diverted on that road due to road construction.

Dave Rosenbaum, 1489 Wrightstown Road, reported that there is a noxious odor in the ditch on the north side of Wrightstown Road. He reported that the ditch runs all spring and has been doing so for the last 3-4 years. Chairman Cashman will discuss this issue with Chairman Verbeten from the Town of Wrightstown.

Planning Commission Report/Comprehensive Planning Update

Supervisor Van Vonderen reported that the Planning Commission met last Thursday night. They considered a request to split Parcel R-194 from Mark Eichorst due to his bank requiring him to do so. Supervisor Van Vonderen spoke with the loan officer who misunderstood the difference between the tax assessment and zoning of the parcel. No further action was taken on parcel R-194.

Van Vonderen reported that the comprehensive plan review is complete. The Planning Commission passed a resolution recommending that the comprehensive plan be adopted and the Town Board determine when to set the public hearing date. Aaron Schuette, the Town's consultant recommended holding an open house prior to the public hearing. Supervisor Van Vonderen recommended having the open house and public hearing after the next publishing of the newsletter so that all residents could be informed of that date. Clerk Charette will confirm whether Aaron Schuette could attend a July 27, 2015 date for an open house and public hearing.

Treasurer's Report

Treasurer Van Dyck provided a report to the Board. Treasurer Van Dyck reported that the lottery credit was received from Brown County in April and that the Town received \$17.64 less than what the Department of Revenue stated it should get. Treasurer Van Dyck also reported that both loans were paid off in April.

M/M by Chairman Cashman to accept the Treasurer's report as presented; seconded by Supervisor Lasee.
Motion carried by voice vote.

Announcements and Distribution of Correspondence-

Clerk Charette provided the Board with a copy of a resolution passed by the Winnebago County Board of Supervisors opposing the \$4,000,000.00 reduction of RU recycling grant funding in 2015-16. Supervisor Van Vonderen recommended that the Board pass a resolution stating the same at its next meeting.

Treasurer Van Dyck reported that approximately 1,000 pounds of paper was shred at the paper shredding event and that approximately 30,430 pounds or 32 pallets of e-recycling materials were recycled at the E-recycling event.

Items for future meetings- Cashman Drive cul-de-sac; Hickory Ridge; alcohol license renewal; quarry permits

Public comment-

Steve Gander complimented Cyber Works for doing a nice job at the e-recycling event.

Glen Schwalbach stated that he testified on behalf of the Wisconsin Town Association, Brown County Unit, in support of Assembly Bill 165 which would restore the Town's general zoning in shorelands. He appeared in support of the bill along with the Wisconsin Towns Association, Wisconsin Counties Association and the DNR.

Voucher in Payment of Bills

Clerk Charette provided the Voucher in Payment of bills to the Board.

M/M by Chairman Cashman to approve checks #8972 to #8999 for a total of \$39,739.82 with no voided checks and no online payments; seconded by Supervisor Van Vonderen. Motion carried unanimously by voice vote.

Adjournment

M/M by Chairman Cashman to adjourn the meeting at 9:21 p.m.; seconded by Supervisor Van Vonderen.
Motion carried by voice vote.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette,
Town Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, May 18, 2015.

Dennis J. Cashman
Town Chairman